

# JACOBS ENGINEERING GROUP INC.

Contract No. DACA85-95D-0018  
Project: Annette Island 05M314

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Confirmation of:	x	Conference	Date Held: 20 Jan 99
		Telecon	Date Issued: 3 Feb 98
		Other:	Recorded By: Lyn Dokoozian
			Place: Metlakatla, Alaska
Subject: Annette Island ERAC/MIC Meeting			

Participant	Organization	Phone
Abadie, William	USAED-Alaska	907-753-2736
Achenbach, Mitch	Metlakatla Power & Light/ERAC	907-886-4451
Askren, Rachael	Metlakatla Indian Community ERAC	907-886-6601
Atkinson, Sol	Metlakatla Indian Community ERAC	907-886-1121
Beauchamp, Suzanne	USAED-Alaska	907-753-5559
Benson, Jeff	Metlakatla Indian Community	907-886-4200
Beyette, Garth	Federal Aviation Administration	907-271-3355
Booth, Arnold	Metlakatla Indian Community ERAC	907-886-1770
Commack, Roxanne	Metlakatla Indian Community	907-886-4200
Dillon, Chris	Jacobs Engineering Group	907-563-3322
Dokoozian, Lyn	Jacobs Engineering Group	907-563-3322
Gatewood, Robert	Jacobs Engineering Group	907- 563-3322
Gillihan, Heather	USAED-Alaska	907-753-5656
Holley, Mike	USAED-Alaska	907-753-2777
Jean, Lucy	Federal Aviation Administration /JALCO	907-271-5225
Kinman, Diane	Ridolfi Engineers	206-682-7294
Renk, Russ	Federal Aviation Administration /NISZ	907-271-3294
Ridolfi, Callie	Ridolfi Engineers	206-682-7294
Community Members	In the afternoon.	

## MEETING MINUTES

Action Required By		Item
		The purpose of this meeting was to discuss and coordinate ongoing projects and future plans of concerned agencies and the community.
	1.0	MIC LIMITED REMEDIAL INVESTIGATION: The draft Limited Remedial Investigation (LRI) Report was submitted in Dec 98. It does not address lead and asbestos; these are the subjects of other reports. FAA and other agencies are interested in reviewing and providing comments on the LRI Report. MICE welcomes agency input; however, funding is not currently available for revising the report.

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Abadie/ Beauchamp/ Ridolfi	2.0	<p>DOD COOPERATIVE AGREEMENT: Native American Lands Environmental Mitigation Program (NALEMP) has provided funding for asbestos abatement. The community selected six sites for the program: White Alice, USCG Fire Station/Post Exchange, Fire Truck Hut, Former Public School, Hangar Boiler, and Winnipeg Garrison/Annette Inn. The plan is for MIC to bid the work, with local contractors having first option. They would like the work to start by Mar 99. MIC has no locally available supervisors trained for asbestos abatement or individuals trained for lead abatement. Jacobs' Safety Department will provide information regarding safety training requirements. The island does not have an asbestos disposal facility. Abadie discussed the need to notify the State Historic Preservation Officer (SHPO) to document whether any historical sites will be affected. NEPA issues need to be considered as well.</p> <p><b>ACTION:</b></p> <p>Concerning the DOD Cooperative Agreement on asbestos abatement of six sites, prepare a letter to the SHPO to determine whether the work performed will affect any historical sites. Complete by 20 Jan 99.</p>
	3.0	<p>1998 TANK REMOVAL PROJECTS: Beauchamp discussed the work completed in 1998. Five tanks and contaminated soil were removed from the end of the runway. USAED is currently waiting on the sampling results before restoring the area. The area will be restored if additional removal is not necessary. Input was requested from the MIC on preferences for re-seeding. Ridolfi proposed using the composted wood-fish products from a waste management pilot project. Benson will ask the Forestry office for input. USAED also conducted a limited remedial investigation along approximately two miles of the pipeline (from end of runway a along the runway to Camp Road). The draft report is due to USAED in Feb 99. Sections of the line contain fluids. Also some characterization was done around the three wood stave tanks, indicating that some areas have high levels of contamination (waiting on data). This area has wetlands issues to consider. Beauchamp discussed the eligibility requirements for FUDS funded work.</p>
Benson	3.1	<p>USAED/MIC PRIORITIES: Beauchamp distributed notes from the 2 Dec 98 ERAC/MIC meeting. She requested written MIC approval for the agreed upon site priorities for asbestos abatement and asked about priorities for lead-based paint abatement priorities.</p> <p><b>ACTION:</b></p> <p>USAED needs written documentation that the ERAC/MIC accepts the priorities as listed in the 2 Dec 98 meeting minutes for asbestos and lead-based paint abatement. ERAC will meet and provide written documentation of approval.</p>
	3.2	<p>MIC DELEGATION TO WASHINGTON DC: On 15 Mar 99, MIC is sending a delegation to Washington DC to present a plan to Senator Stevens for cleaning up Annette Island over the next 10 years. FAA and USAED will coordinate preparation of a summary of the agency work planned and provide that to the MIC delegation.</p>
		<p><b>ACTION:</b></p>

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Beauchamp/ Beyette		Coordinate agencies and subcontractors to prepare a brief document summarizing the FAA/USAED/other-agencies program at Annette Island. Provide this document to MIC to overlay their portion for the delegation going to Washington DC on 15 Mar 99. Format and contents to be discussed at a later date.
FAA/Jean	4.0	FAA SITES: Beyette discussed the Annette Island Environmental Restoration Issues document prepared in Jun 98 by FAA in conjunction with USAED, BIA, and USCG. He distributed a listing of Annette Island sites which identified the proposed primary lead agency. The C-3 Plan update was discussed. Beyette proposed preparing a web page so all could have access to and update the plan in real time.
	4.1	<p>FAA WORK PLANS FOR 1999: Jean discussed the site preparation work planned for this spring. She distributed a draft description of the work, including a table with a list of buildings scheduled for demolition or preparation. The committee gave verbal approval of the sites on the list. FAA needs written approval and priorities set on these sites. FAA will contract directly with the MIC for the debris removal.</p> <p><b>ACTION:</b></p> <p>Draft a letter to the MIC Mayor requesting signature approval and priorities of the proposed list of FAA buildings to be demolished beginning this spring (verbal approval already given at meeting).</p>
FAA/Jean	4.2	<p>A staging area for accumulation of FAA debris (possibly combined with USAED debris) will be needed on the island. Several locations were discussed as potentials: across from the power plant, the horseshoe area, runway parking circles, and the Runway B Road. Jean and Gatewood will review these areas. FAA and MIC will generate asbestos (USAED will not). A locked connex was suggested for this storage. The request will go through Benson, who will obtain the Mayor' signature as sign off on work completed.</p> <p><b>ACTION:</b></p> <p>Obtain approval of staging areas for accumulated asbestos and debris from agency operations. Prepare a letter to the Mayor with staging area options and request for comment or approval for use.</p>
	4.3	Methods to encourage keeping all the areas clean after the agency cleanup were discussed. This will need to be determined on a case-by-case basis. Possible solutions are post signs, restrict access or close roads, and educate the community. The community will need to decide.

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	4.4	Renk discussed the release investigation expected in Aug 99. He distributed a scope of work and color-coded maps of the sites to be addressed. The two highest priorities are: the Main Tank Farm (Area A-1; Standard Oil leased these from FAA) and the Hangar Area PCB cleanup. FAA policy is to destroy the tanks when they are removed. There is a question on the cleanup criteria for PCB at the hangar. Another contractor will be brought in to perform the release investigation. The tower, one of two in Alaska, at the hangar may have historic value. Consideration will be given based upon its structural integrity and its potential use as a tourist attraction.
MIC/Benson	4.5	<p>FAA cannot complete all sites due to limited funds. They need response to the 19 Oct 98 letter to the Mayor requesting priorities. Benson did not receive the letter. He will meet with ERAC to discuss this issue.</p> <p><b>ACTION:</b></p> <p>Coordinate a response by the Mayor to the 19 Oct 98 letter from FAA concerning priority of sites proposed for remedial investigation. Meet with ERAC on 25 Jan 99.</p>
USAED/ FAA	4.6	<p>Atkinson requested that a presentation be made to school children describing the work. Community elders will be interviewed regarding sites that FAA and USAED are working on to fill in data gaps.</p> <p><b>ACTION:</b></p> <p>Arrange to interview the community members about various sites to obtain historical information. This could possibly be done at the Energy Assistance Fair held at the Senior Center on 10 Feb 99.</p>
Dokoozian	5.0	<p>USAED 1999 PROGRAM: At this time, the meeting was opened up to the public. Beauchamp summarized the USAED scope of work. NALEMP-funded drum removal will take place at six sites. Additional removal and a limited investigation will take place at other sites, including Yellow Lake Reservoir. Beauchamp summarized the 1998 work for the community members who had just joined the meeting. Dillon discussed the nature of Jacobs' work on site and the training required for workers. The only Jacobs' direct hire anticipated will be a field administrator. The field season is expected to be two months long, possibly beginning 1 Jun 99. Dokoozian distributed a preliminary schedule for the USAED work plan preparation and field work. Jacobs will coordinate with FAA on housing needs for the field season.</p> <p><b>ACTION:</b></p> <p>Coordinate with FAA regarding their housing needs. Report to Benson regarding requirements for the field effort.</p>
Jacobs	5.1	<p>Jacobs will conduct a business outreach fair during Feb 99.</p> <p><b>ACTION:</b></p> <p>conduct a business outreach fair during Feb 99. Call Benson on 25 Jan 99 with the date.</p>

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MIC/Ridolfi	5.2	<p>Abadie distributed the draft Environmental Assessment and Finding of No Significant Impact. He requested that review comments be submitted on or before 2 Feb 99. A conference call will be scheduled discuss SHPO issues.</p> <p><b>ACTION:</b></p> <p>Schedule a conference call for 22 Jan 99 to discuss SHPO issues. Include Chuck James and Colt Defiled.</p>
	6.0	<p>OSWER INTEGRATED WASTE MANAGEMENT PILOT: Ridolfi distributed a fact sheet and discussed some of the work being done on the island. In Sep 98. active fuel tanks in town were inventoried. Waste management issues and regulations are being actively pursued.</p>
Dokoozian	7.0	<p>OTHER CONCERNS: Booth mentioned that a significant spill from a valve at a tank occurred many years ago. He believes that 50,000 gallons of fuel was released. Askren discussed the high rates of cancer on the island and questioned whether the presence of hazardous materials may be to blame. She offered the assistance of the Annette Island Service Unit in mitigating any hazards identified. Askren had questions about lead-based paint abatement training requirements. Jacobs will provide information.</p> <p><b>ACTION:</b></p> <p>Ensure Jacobs' Safety Manager contacts Askren and answers her questions regarding lead abatement training requirements.</p>
	8.0	<p>COMMUNICATION, CONTACT POINTS AND PROTOCOL: June Boynton with the BIA is the Area Environmental Coordinator. Edward Gunyah should be kept informed as a local contact. All formal correspondence will be addressed and sent to the Mayor, with a copy to Benson. The Mayor has the approval and signature authority. Informal discussions will go through Benson.</p>
	8.1	<p>FAA and USAED need written documentation of decisions, approvals, and other work items in order to obtain funding and implement the work planned.</p>
	8.2	<p>Benson will serve as the first MIC point of contact for natural resources issues (NEPA). Several departments must be contacted, but the individuals have other responsibilities and may be difficult to locate. Benson can arrange a meeting with the appropriate person.</p>
Dokoozian Beauchamp	8.3	<p>Jacobs will establish a biweekly teleconference to coordinate issues between parties.</p> <p><b>ACTION:</b></p> <p>Establish a biweekly conference call to coordinate issues between parties.</p> <p>Contact BIA and Beyette to contact U.S. Coast Guard representatives regarding the teleconference.</p>
	8.4	<p>Dokoozian will write and distribute the meeting minutes (project note).</p>
		<p><b>ACTION:</b></p>

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Dokoozian		Write the project note for distribution via email.
	9.0	The next ERAC/MIC meeting is scheduled for 24 Feb 99.
		Meeting adjourned at 1730 (Alaska).